

INDIANA EARLY LEARNING ADVISORY COMMITTEE

Family Engagement Workgroup

Meeting Minutes Summary

August 21, 2015

MEMBERS

Kevin Bain

Melanie Brizzi

Charlie Geier

Tammy Veselsky

Alonzo Weems

ADVISORY MEMBERS

John Burnett

Connie Sherman

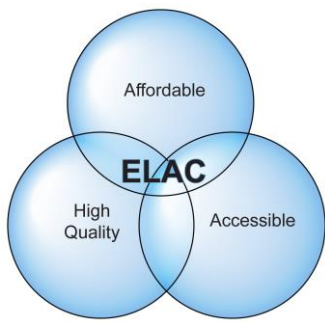
Attendees: Katie Herron, Chris Whitmire, John Peirce, Mindy Bennet, Meghan Smith, Jenni Mohr, Jennifer Cioni, Amanda Lopez, Monica DiOrio

Key Topics Discussed:

- The majority of the workgroup meeting was spent reviewing the final design of the FE Toolkit and recommended changes regarding the format, visual graphics, some minor content changes and readability. Overall, the workgroup was very pleased with the product.
- Meghan noted that the coaches' webinar was well received, and that the provider training is scheduled for Tuesday, August 25th.
- Katie shared that the AmeriCorps training (for the Early Learning Indiana Family Engagement project) went smoothly, and the FE content was well-received
- Katie walked through the FE Toolkit feedback survey. The workgroup noted some minor changes and discussed plans to disseminate the survey to providers.
- The workgroup briefly discussed the potential new priority work area around home visiting. Cassandra Kinderman at Maternal Infant Early Childhood Home Visiting (MIECHV) will join the workgroup in person in November to present on their work in this area. Then the workgroup can determine its role, if any.
- Briefly discussed the workgroup's potential role regarding one of the recommendations in the ELAC annual report about better coordination between ECE programs and home visiting programs.
- Family-friendly version of the Foundations:
 - John received feedback from IDOE that he will share at the next meeting.
 - Jenni received feedback from the workgroup about a potential project that her students could complete to inform this work. Some possibilities include: Research what other states have done; could do a focus group with parents on these ideas; have the students develop a piece of the foundations to turn that into a family-friendly version.

Key Questions Raised:

1. Where will this toolkit be available? How will it be accessible
2. What's the "ask" of providers on using the self-assessment?
3. How will the FE Toolkit be incorporated into the EEMG and On My Way



INDIANA EARLY LEARNING ADVISORY COMMITTEE

Pre-K program evaluations?

Action Steps:

1. Finalize Design of the Toolkit: Meghan is taking the lead to incorporate all of the feedback shared by the workgroup.
2. Meghan offered to share the FE Toolkit webinar link via Wiggio.
3. Toolkit Evaluation/Survey: John agreed to share with Melanie Brizzi the FE Toolkit feedback survey and discuss the process / timeline for dissemination.
4. Meghan will confirm with Cassondra Kinderman her attendance at the November workgroup meeting to present on her Department's (Indiana State Department of Health) work on home visiting.
5. John offered to discuss with Kevin Bain this workgroup's role on taking the lead on a recommendation in the ELAC report about improved collaboration between ECE programs and home visiting programs.

Next Meeting: Friday, September 18th, 12:00 pm – 2:00 pm

Location: Early Learning Indiana Offices at 615 N. Alabama Street, Suite 300 Indianapolis, IN 46204.

MEMBERS

Kevin Bain

Melanie Brizzi

Charlie Geier

Tammy Veselsky

Alonzo Weems

ADVISORY MEMBERS

John Burnett

Connie Sherman